FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: 21 JUNE 2016 AGENDA ITEM NO. 4

REPORT OF: Chief Executive

SUBJECT: PERFORMANCE REPORT 2015/16

RECOMMENDATIONS OF REPORT: To note the interim progress and

achievements against the national

performance indicators.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

CONSULTATIONS Overview and Scrutiny Committees have

REQUIRED/CARRIED OUT: been involved in quarterly performance progress reports. The Audit Committee

receives twice yearly Improvement Plan

risk reports.

RESOURCE IMPLICATIONS: Resources to produce the progress and

trend analysis reports has reduced significantly through the use of the

CAMMS system.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 22 June 2016

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: 21 JUNE 2016 AGENDA ITEM NO. 5

REPORT OF: Chief Officer (Planning and Environment)

<u>SUBJECT:</u> <u>FOOD SERVICE PLAN FOR FLINTSHIRE COUNTY</u>

COUNCIL 2016-17

RECOMMENDATIONS OF REPORT: That Members approve the Food Service

Plan for 2016-17.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As outlined in the report.

CONSULTATIONS None required.

REQUIRED/CARRIED OUT:

RESOURCE IMPLICATIONS: The cost of implementing the plan will be

met within the existing Planning and

Environment portfolio budget.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 22 June 2016

CABINET RECORD OF DECISION

DATE OF MEETING: 21 JUNE 2016 AGENDA ITEM NO. 6

REPORT OF: Chief Officer (Governance)

SUBJECT: PROJECT CLOSURE ON REVIEW OF CORPORATE

ADMINISTRATION

RECOMMENDATIONS OF REPORT: That Cabinet notes the savings and

benefits delivered by the project.

That Cabinet endorses the steps to close

the project.

DECISION: As detailed in the recommendations.

REASON FOR DECISION: As detailed in the report.

CONSULTATIONS All affected employees and their unions

REQUIRED/CARRIED OUT: have been consulted.

RESOURCE IMPLICATIONS: The project has generated the following

permanent savings, which are net of

project management costs:

2013/14 - £193,875 2014/15 - £584,492 2015/16 - £301,000 2016/17 - £43,610 2017/18 - £10,365

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 22 June 2016

CABINET RECORD OF DECISION

DATE OF MEETING: 21 JUNE 2016 AGENDA ITEM NO. 7

REPORT OF: Corporate Finance Manager

SUBJECT: REVENUE BUDGET MONITORING 2015/16 (MONTH

12)

RECOMMENDATIONS OF REPORT: Note the overall report and the projected

Council Fund contingency sum as at 31

March 2016.

Note the projected final level of balances

on the Housing Revenue Account.

To agree the carry forward requests as

stated in Appendix 6.

DECISION: As detailed in the recommendations.

REASON FOR DECISION: As in the report.

CONSULTATIONS None required.

REQUIRED/CARRIED OUT:

RESOURCE IMPLICATIONS: The Budget Monitoring Report reflects the

planned use of the financial resources of the Council for the current financial year and details the variations occurring to

date.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 22 June 2016

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: 21 JUNE 2016 AGENDA ITEM NO. 8

REPORT OF: Chief Officer (Community and Enterprise)

SUBJECT: BUSINESS RATES - WRITE OFF ABOVE £25,000

RECOMMENDATIONS OF REPORT: Approve the write off of the business rate

debt, amounting to £38,146.39.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

CONSULTATIONSAll write offs must be approved by the Corporate Finance Manager, but in the

Corporate Finance Manager, but in the case of write offs over £25,000, the Cabinet Members must be consulted before a decision is taken to write off

debts.

RESOURCE IMPLICATIONS: There are no direct financial implications

for the Council or local taxpayers as business rates which are collected (or not collected) are borne by the National Collection Pool for Wales. As the Collection Pool is supported by Welsh Government, non-payment of rates does though have a wider impact on the Welsh

taxpayer.

Writing off this debt, amounting to losses of £38,146.39 is being recommended as a last resort and only on the basis that there is no prospect of successfully recovering

this debt.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 22 June 2016

CABINET RECORD OF DECISION

DATE OF MEETING: 21 JUNE 2016 AGENDA ITEM NO. 9

REPORT OF: Chief Officer (Education and Youth)

SUBJECT: RECOMMENDATIONS OF THE SCHOOL

TRANSPORT TASK & FINISH GROUP

RECOMMENDATIONS OF REPORT: That if approval is given for areas of

discretionary transport provision to be considered for further policy change in the future, Cabinet agrees to support the recommendations of the School Transport

Task & Finish Group.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

CONSULTATIONSREQUIRED/CARRIED OUT:

Statutory consultations and notifications would need to be undertaken prior to

would need to be undertaken prior to adoption of any changes in policy entitlements. Statutory consultations on policy change options would have to be considered and authorised by the Council's Cabinet. The Council's Cabinet has no current plans to authorise

consultation.

RESOURCE IMPLICATIONS: The savings identified within the

diagnostic review could only be made through policy change. The Cabinet has no current plans to authorise consultation and implementation of changes to

entitlement policies.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 22 June 2016

CABINET RECORD OF DECISION

DATE OF MEETING: 21 JUNE 2016 AGENDA ITEM NO. 10

REPORT OF: Chief Officer (Planning and Environment)

SUBJECT: PUBLIC RIGHTS OF WAY MAINTENANCE

STANDARDS

RECOMMENDATIONS OF REPORT: For Cabinet to endorse the County

Council's approach to the maintenance of Flintshire's public footpaths and public

bridleways (public paths).

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

<u>CONSULTATIONS</u> The Local Access Forum has been

REQUIRED/CARRIED OUT: consulted and has endorsed this

approach.

RESOURCE IMPLICATIONS: This approach will ensure that resources

are deployed more effectively in that the Council will carry out maintenance to a standard that it is statutorily obliged to do.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 22 June 2016

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: 21 JUNE 2016 AGENDA ITEM NO. 11

REPORT OF: Chief Officer (Planning and Environment)

SUBJECT: PUBLIC RIGHTS OF WAY PRIORITIES

RECOMMENDATIONS OF REPORT: For Cabinet to endorse a hierarchical

approach to:

 Processing definitive map modification and public path

orders;

Public rights of way maintenance;

and

• Responding to complaints

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

CONSULTATIONSThe Local Access Forum has been consulted and has proposed amendments

consulted and has proposed amendments to the order and wording of some of the priorities, which have been incorporated

into the appendices to the report.

RESOURCE IMPLICATIONS: The rights of way service has a revenue

and capital budget to deal with work on the public rights of way network and this report will assist in the prioritisation and delivery of activity on Flintshire's rights of

way network.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 22 June 2016

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: 21 JUNE 2016 AGENDA ITEM NO. 13

REPORT OF: Chief Officer (Governance)

SUBJECT: REVIEW OF CORPORATE ADMINISTRATIVE

FUNCTIONS

RECOMMENDATIONS OF REPORT: That Cabinet approves the functions for

the combined Administrative Service.

That Cabinet approves the structure for

the combined Administrative Service.

DECISION: As detailed in the recommendations.

REASON FOR DECISION: As in the report.

CONSULTATIONS All affected employees and their unions

REQUIRED/CARRIED OUT: have been consulted.

A report is going to Corporate Resources Overview and Scrutiny Committee on 16 June 2016 and any views will be reported

at the Cabinet meeting.

RESOURCE IMPLICATIONS: Phase 1 of the project achieved its targets

of £300,000 savings in 2015/16.

There was a shortfall of £58,000 from 2014/15 (due to savings being made in year rather than permanently). However, the expected savings for 2016/17 will cover the £58,000 shortfall and the small increase in costs associated with moving all admin assistants on to the same JEQ/salary grade – some received an

increase in grade).

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 22 June 2016

SIGNED

(Proper Officer)

CABINET RECORD OF DECISION

DATE OF MEETING: 21 JUNE 2016 AGENDA ITEM NO. 14

REPORT OF: Chief Officer (Governance)

ESTABLISHMENT STRUCTURE IN GOVERNANCE SUBJECT:

RECOMMENDATIONS OF REPORT: That Cabinet approves the high level

> structure for the whole Governance Portfolio.

> That Cabinet recommends the changes to Democratic Services to both Democratic Services Committee and full

Council.

That Democratic Services Committee be recommended to designate Democratic Services Manager post as the Statutory Head of Democratic Services and that full Council be recommended to transfer to it the powers of the Democracy & Governance Manager as set out in paragraph 1.08 of the report.

That the structure for the Legal Service be

approved.

As detailed in the recommendations and **DECISION:**

with a further resolution as detailed below:

That a report be brought back to Cabinet in 6 months on progress with changes to

support for Committees.

REASON FOR DECISION: As in the report.

CONSULTATIONS

The affected employees and their unions **REQUIRED/CARRIED OUT:** have been consulted. They support the

proposals subject to the on-going work

around role definition.

The current Democracy and Governance Manager is designated as the statutory Head of Democratic Services post. He has seen and supports the recommendations in this report.

The changes to Democratic Services must be considered by the Democratic Services Committee and full Council.

RESOURCE IMPLICATIONS:

The proposals in respect of Democratic Services will generate the required level of savings to meet the 30% target (one any pay protections has elapsed).

The proposed structure in Legal Services is within the approved expenditure for the service but will not generate any savings directly. Legal Services has already generated part of its 30% target. The remaining proportion will be generated by following the recommendations of the CSR which require capacity within the team, particularly at management level, to implement. The funding retained from the deleted Principal Solicitor posts along with the funding for additional DOLS support is sufficient to pay for the changes in the Legal structure.

DECLARATIONS OF INTEREST: Cllr Shotton.

DISPENSATIONS None.

DATE PUBLISHED: 22 June 2016